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A MINI RATNA COMPANY

भारतीय कपास निगम लिमिटेड
THE COTTON CORPORATION OF INDIA LIMITED
(भारत सरकार का उपक्रम - वस्त्र मंत्रालय) (A Government of India Undertaking - Ministry of Textiles)
CIN: U51490MH1970GOI014733
शाखा कार्यालय : भाव नारायण निलयम निवास, होटल ज्योति महल के पास, कान्वेंट रोड, रायगडा – ७६५००१, ओडिशा।
BRANCH OFFICE: BHAV NARAYAN NILAYAM, NEAR JYOTI MAHAL HOTEL, CONVENT ROAD, RAYAGADA, PIN-765001, ODISHA.
दूरभाष/Telephone No. 06856-224616, वेबसाइट/website: www.cotcorp.org.in, ईमेल आईडी / Email Id: rayagada@cotcorp.com.

Azadi Ka Amrit Mahotsav

REF: CCI/RGD/PUR/36/JOB WORK/2022-23/ **Date: 10.08.2022**

गोदाम में कार्य की निविदा सूचना
TENDER NOTICE FOR JOB WORK AT GODOWNS

The Cotton Corporation of India Ltd., Branch Office Rayagada invites sealed Tenders from reputed Job Work Contractors for handling various works relating to Fully Pressed Cotton Bales like Carrying, Stacking, De-stacking, Weighment, Sample cutting, etc and for handling the miscellaneous items like Tarpaulins, Grey cloth, Jute Twine and Lint boundaries in various godowns located at **Rayagada, Gunupur, Parlakhemundi, Digapahandi, Kesinga, Jogimunda, Padampur, Kantabanji, Khariar Road & Balangir.** The tender form can be downloaded from the website and the tenderers shall have to pay Rs.112/- including GST by DD drawn in favor of The Cotton Corporation of India Ltd., payable at Rayagada. Tender form duly completed in all aspects along with EMD of Rs 20000/- for each godown should be submitted only in a sealed cover super scribed as "Tender for Job Work Contract in Godowns for cotton season 2022-23." addressed to the Asst. General Manager, should reach to the above address on or before 2.00 P.M on 26.08.2022. The sealed tenders received within the stipulated time shall be opened on the same day i.e., 26.08.2022 at 3.00 P.M. in presence of the tenderers who may wish to remain present. The Tender notice is also available on websites **www.cotcorp.org.in** and **www.eprocure.gov.in.** MSE (Micro & Small Enterprises) and startup firms are exempted from tender fees and EMD on the production of valid MSE /startup certificates.

Asst. General Manager

Seal & Signature of Authorized Signatory_____

TENDER FOR JOB WORK AT GODOWNS for Cotton Season 2022-23

Terms & Conditions:

1. The last date of submission of the tender to this Office is **2.00.P.M** on **26.08.2022**
   (A) The date of opening Technical bid-I of the tender is on **26.08.2022** at **3.00 PM**
   (B) The Financial bid-II of the tenders who qualified for the technical bid will be opened on **26.08.2022.**

2. Tenders should be submitted in the prescribed format in form of "Bid-I and Bid-II". The Job contractors should submit these two bids in separate sealed envelopes duly marked as "Bid-I (Technical) or Bid-II (Financial)" and then place the two sealed envelopes into one envelop duly sealed and super scribed as Job work contract in godowns for cotton season 2022-23.

3. All columns in the tender form should be filled in clearly and legibly. Tender form found as incomplete in any respect is liable to be rejected.

4. The Contractor having legal dispute continuing /pending with the Cotton Corporation of India Ltd as well due payable by the Contractor is not eligible to participate.

5. Contractor has to pay **Rs.20000** towards E.M.D. for each godown along with the tender by way of DD/pay order of any nationalized/scheduled bank drawn in favor of **The Cotton Corporation of India Ltd, Payable at Rayagada.** Electronic Fund Transfer/Digital mode of payment should be made through UPI/BHIM-UPI QR Code and RTGS/NEFT. Electronic Fund Transfer will be valid subject to confirmation of realization. MSE firms are exempted from EMD on the production of valid MSE certificates; however, security deposit of **Rs 20000/-** for each godown separately has to be deposited in the branch office by successful bidders before signing of the agreement. No interest will be paid on EMD & Security deposits. EMD & Security deposit will be refunded after satisfactory completion of work at the end of the season.

6. The Contractor shall abide by all terms & conditions prescribed by the Cotton Corporation of India Ltd. The Contractor also agrees to abide by all Rules, Acts, Provisions for employing labourers to do the work related to FP bales as per Minimum wages Act, Provision of Provident Fund Act, Payment of wages Act, provisions relating to employing children & women, workmen compensation Act, Bonus Act, Shops and Establishment Act, Factories Act and all other rules and acts not specified hereunto. Violation of any such rules will invoke penal action on the contractor as per laws.

7. The applicant must have **P.F Code No, PAN No,** and **GST No.** The certified copies of all the Certificates must be attached with Technical Bid.

8. The Contractor has to submit the certified copy of the Challan to CCI every Month, establishing payment of P.F deposited with the P.F Department. In case of non-payment / less payment of P.F, the contractor will be wholly responsible for all liabilities due to P.F Dept. In case of non-compliance with the above formalities deduction of P.F. will be made from the bills and security deposit as per prevalent rules of P.F. Dept.

9. The rates once finalized will be inclusive of any probable increase that may be made by the Government in the Minimum wages Act and the contractor shall not demand any proportionate increase or revision in the finalized rates till the period under the agreement is completed.

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10. Other things being equal and meeting the requirements of the Corporation, preference will be given to the tenderer who has quoted the lowest Job work rates. However, rates shall not be the sole criteria for the appointment of contractors, and other factors like quality of work by the contractor and having a clean track record and no pending disputes with CCI and past performance, etc. shall also be considered

11. Corporation will consider appointing such contractors who have the required infrastructure.

12. The bills accompanied with all supporting documents, P.F. Challan, etc. Duly acknowledged by Centre In charge should be submitted to B.O.

13. 10% deduction will be made from bills submitted by the Job work contractor as a security deposit which will be released at the end of the season on satisfactory completion of work by the Job work contractor. However, no interest will be paid on such a security deposit. A satisfactory completion certificate is to be obtained from the concerned Center In Charge.

14. The payment will be made through e-payment (RTGS/NEFT) etc.

15. The rates once finalized shall be valid till 30th September'2023 and may be extended by the corporation for a further period if necessary.

16. The Job work contractor shall compensate the corporation in the event of any delay in work on account of an insufficient number of labourers supplied by the contractor. In this regard, the decision of the Godown-in-charge shall be final & binding on the contractor.

17. In case of any dispute on any term's interpretation etc. the decision of the Branch Manager Rayagada shall be final and binding on both the parties.

18. The rates quoted by the party should be inclusive of all but excluding GST.

19. All statutory deductions such as Income Tax, GST, TDS Surcharges etc., will be deducted from the bills at the prevailing rates as per Income Tax Act 1961, GST Provision.

20. The Contractor will ensure the proper safety of the goods/stock of the Corporation. The contractor shall undertake to compensate the Corporation for any loss arising out of the willful act of the contractor/labors or cause any kind of damage to the Corporation's property. Also, the Contractor will be penalized for, any kind of mishandling of the Corporation's stock. (Kapas, FP Bales, etc.) resulting in damage to quality/packing as determined by the Corporation.

21. The contractor shall obtain the worker's Insurance policy with the Insurance Company and pay the premium and shall not claim any amount from the Corporation. The contractor shall pay compensation if any in case of accidents and Corporation will not be responsible.

22. In case of any legal suit filed against the Corporation by any workmen, the Corporation is authorized to recover the loss/expenses if any from the contractor.

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23. Whenever the labour department demands to furnish the records or documents pertaining to laborers, the contractor shall produce the same to their best satisfaction.

24. The Job Work Contractor will raise the bill and forward it through the concerned Godown Incharge to Branch Office on monthly basis latest by the 5th of every month. The Bill for the month of March 2023 is to be submitted by 10th April 2023. Bill of the financial year 2022-23 received after 10th April 2023, may not be considered by Branch Office for payment.

25. The Loss sustained by the Corporation due to the negligence / non-supply of labour by the concerned contractor, Corporation shall be liable to carry the work through other contractors, and loss, if any suffered by the Corporation, shall be recovered from the bills / EMD's / Security Deposits of the original contractor.

26. The Job Contractor shall ensure to provider sweeper as and when required by CCI for the cleanliness of godown. The job contractor shall ensure that godown is cleaned after loading/sample cutting/unloading etc. work

27. The Job work Contractor shall ensure to provide adequate trollies for stacking & de-stacking of bales at CWC/SWC/RMC/Co-operative/CRWC Godown.

28. The job Contractor shall charge the same rate as finalized in the tender for loading of bales from cotton buyers to whom the cotton bales were sold by CCI at the time of loading of bales. The Job Contractor has no right to enhance the said rates under any circumstances.

29. Eligibility criteria for qualify:-
    i) The tenderer must enclose demand draft of the requisite amount of EMD and tender fees.
    ii) The tenderer must have Provident fund Number allotted by the P.F. department.
    iii) The tenderer must have PAN allotted by the Income tax department.
    iv) The tenderer must have GST No.

30. The name of the proposed godowns are as under:

Sr.No.	CWC/SWC/Co-operative/RMC/Pvt Godown Name
1	CWC Rayagada
2	RMC Rayagada
3	Shirdi Sai Godown, Antamada, Rayagada
4	OSWC Gunupur
5	RMC Gunupur
6	RMC Parlakhemundi
7	RMC Khilamunda, Padampur
8	RMC Ramanaguda
9	RMC Digapahandi
10	CWC Berhampur
11	RMC Kesinga
12	Konark Spg. Mill Godown, Kesinga
13	CWC Junagarh
14	CWC Koksara
15	OSWC Bhawanipatna

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16	OSWC Bolangir
17	OSWC Malamunda
18	CWC Bolangir
19	OSWC Kantabanji
20	RMC Khariar Rd.
21	Alishan Ginning Godown, Chanabahall
22	Pratima Agro Godown, Rigdol, Titlagarh
23	Poonam Sharma Godown, Bargarh
24	Arjun Warehouse, Lathor
25	Konark Rural Godown, Bargarh
26	Mansamata Godown, Banjari, Patnagarh
27	Meher Warehouse, Jogimunda
28	Raja Rural Godown, Padampur
29	Anil Kumar Agrawal Godown, Bargarh
30	CWC (Kendupali-I) Bargarh
31	CWC (Kendupali-II) Bargarh
32	Anuradha Godown, Komatlapeta, Rayagada

31. Corporation reserves its right to engage any number of contractors in one / all the Godowns depending upon the volume of work.

32. The successful contractor will have to enter into a contract before start of the work.

33. If any dispute arises this contract will have jurisdiction of Rayagada only.

34. Dispute, if any arises out of the contract will be referred to an Arbitrator (not an employee of the corporation) whose appointment shall be made by the Asst. General Manager, Rayagada and the decision of the arbitrator will be binding on both the parties. The dispute shall be governed by Arbitration and conciliation Act 1996.

35. Mere submission of the tender form does not entitle any Job contractor to be engaged by the Corporation. The Corporation reserves the right to accept or reject any tender without assigning any reason thereof. The Corporation is not bound to allocate minimum work to the tenderer.

36. In case the tenderer has any query about the tender/bid terms and conditions and/or tender/bid process, he may seek clarification from the Branch office Rayagada. Further, in case the tender/bid is rejected tenderer may seek the reasons for rejection from Branch Office Rayagada.

Seal & Signature of the Job Contractor.

Seal & Signature of Authorized Signatory_____

DECLARATION

I/We hereby confirm that the above clauses have been read and noted and we agree to abide by all the above Terms and Conditions.

Signature: _____
Name & Seal of the contractor _____
Address Stamp _____

Place:
Date:

Witness:

Name & Address
(1)_____
_____
_____
_____ (Signature)

(2)_____
_____
_____
_____ (Signature)

Seal & Signature of Authorized Signatory_____

CHECKLIST FOR TENDERERS:

1	The tenderer must enclose demand draft of the requisite amount of Rs.112/- towards the Tender form Fee and EMD of Rs. 20,000/- for each godown.
2	The tenderer must have Provident fund Number allotted by P.F. department.
3	Xerox copy of PAN No (Name of job contractor/firm and name on PAN should match)
4	Xerox copy of GST No (Name of job contractor/firm and name on GST Should match)

Seal & Signature of Authorized Signatory_____

THE COTTON CORPORATION OF INDIA LTD., BRANCH OFFICE: RAYAGADA
TENDER FORM FOR JOB WORK AT GODOWN FOR COTTON SEASON 2022-23

Tender Form No. : _____
Tender form Date: _____

Tender form fees: Rs.112/- Including GST
(Rupees One Hundred and twelve only)

Last date for issue of Tender : 26.08.2022 up to 01.00 P.M.
Last date for submission of Tender : 26.08.2022 up to 02.00 P.M.

TECHNICAL BID FOR JOB WORK AT GODOWN FOR COTTON SEASON 2022-23

1	Name of Job contractor	
2	Father's Name (if individual)	
3	Full postal address for communication with email id and tel. /mobile no.	
4	Name of godown/godowns for which tender is submitted	
5	Details of EMD: **Rs.20000/-** for each godown premises) for the godown under each serial no.30 as per the list of the godown in clause no.30 in the terms & conditions	DD No :._____ Date :_____ Amount:_____ Bank_____
6	Details of tender form fee **Rs.112/** (if downloaded)	DD No :._____ Date :_____ Amount: Rs.112/-_Bank: _____ UTR/Transaction No_____
7	Details of Provident Fund code No. (Copy of certificate from Competent Authority to be submitted	
8	Income Tax PAN No. Xerox copy to be submitted)	
9	GST Registration No. (Xerox copy to be submitted)	
10	Permanent Address with Tel. No / Mobile No.	Village/Town_____ P.O._____ P.S._____ PIN._____ Dist._____ Mobile No._____
11	Whether the contractor is registered as MSE. (MSE Certificate should be relevant to nature of work of tender)	Yes/No (If Yes Please attach the concerned valid certificate.)

Seal & Signature of Authorized Signatory_____

12	If MSME under SC/ ST category	(If yes, please attach the concerned valid certificate)
13	If MSME under SC/ ST category	(If yes, please attach the concerned valid certificate)
14	Whether the contractor is under the Startup category.	(If yes, please attach the concerned valid certificate)
15	Details of Bank Account	Name of the account holder: _____ Bank Name;_____ Branch Name:_____ Account No.:_____ IFSE Code:_____

Seal & Signature of the Job Contractor.

Place:
Date:

NOTE: For each Godown location (as per tender terms & conditions clause no.30) separate tender has to be submitted

Seal & Signature of Authorized Signatory_____

THE COTTON CORPORATION OF INDIA LTD. BO. RAYAGADA

TENDER FORM FOR JOB WORK AT GODOWN FROM FOR COTTON SEASON 2022-23

Name of the Contractor: ----------

Name of the Godown Location: ----------

1.	Description of work	Unit	Quoted Rate per bale In Rs.	Weightage for each work
(i)	Rolling of bales at the time of receipt/ delivery	Per bale		25
(ii)	Bales stacking charges	Per bale		35
(iii)	Bales de-stacking charges	Per bale		25
(iv)	Bales weighment charges	Per bale		1
(v)	Sample cutting charges	Per bale		2
(vi)	Unloading from truck or trolley and stacking of tarpaulins (including rolling)/ destacking and loading of tarpaulins in to truck or trolley (including rolling)	Per Tarpaulin		1
(vii)	Unloading from truck or trolley and stacking of grey cloth bales (including rolling)/ destacking and loading of grey cloth bales in to truck or trolley (including rolling)	Per bale		1
(viii)	Loading charges for FP Bales to Container Truck	Per bale		10

Note: In case of point No. IV, if the bales are weighed in the weighbridge then the bale weighment charges will not be given.

L1 will be decided on the basis of the weighted average of all the above rates.

I agree to all the terms and conditions appended to the tender and declare to abide by the same. As provided in the terms, I shall sign the written agreement for execution of all job work assigned to me by the Corporation.

Date:
Place:

Signature: ----------
Name of the Contractor; ----------
Phone No: ----------
Address Stamp: ----------

Seal & Signature of Authorized Signatory_____

AGREEMENT FOR JOB WORK CONTRACTORS AT GODOWNS FOR COTTON SEASON 2022-23

AN AGREEMENT MADE AT …….. ON THIS _____ DAY OF _____ 20_____BETWEEN THE COTTON CORPORATION OF INDIA LIMITED, A COMPANY REGISTERED UNDER THE COMPANIES ACT, 2013HAVING ITS REGISTERED OFFICE AT , MUMBAI 400 021.(HEREIN AFTER FOR BREVITY'S SAKE, CALLED THE "CORPORATION" WHICH EXPRESSION SHALL UNLESS REPUGNANT TO THE CONTEXT OR MEANING THEREOF INCLUDE ITS SUCCESSORS AND ASSIGNS) OF THE FIRST PART AND A PROPRIETORSHIP FIRM / PARTNERSHIP / CO-OPERATIVE SOCIETY M/s_____ _____ REPRESENTATED BY IT PROPRIETOR/PARTNER _____JOB WORK CONTRACTOR (HEREIN AFTER FOR BREVITY'S SAKE CALLED "THE JOB WORK CONTRACTOR" WHICH EXPRESSION SHALL UNLESS REPUGNANT TO THE CONTEXT OR MEANING THEREOF INCLUDE ITS SUCCESSORS AND ASSIGNS) OF THE SECOND PART AND WHEREAS THE JOB WORKS CONTRACTOR HAS AGREED TO DO THE WORK OF JOB WORK AT GODOWNS FOR THE CORPORATION DURING THE COTTON SEASON 2022 -23 (I.E. 01-10-2022 TO 30-09-2023) ON CONTRACT BASIS.

AND WHEREAS THE CORPORATION HAS ACCEPTED THE OFFER ON THE TERMS & CONDITIONS CONTAINED AS FOLLOWS:-

I/ WE SHRI/M/S_____ CONTRACTOR TO DO THE JOB WORK, ACCORDING TO THE SPECIFICATION AND SATISFACTION OF THE CORPORATION AT VARIOUS GODOWNS NOMINATED BY THE COTTON CORPORATION OF INDIA LTD. BO, ……. AT _____ OUR PROVIDENT FUND CODE NO._____ AND INCOME TAX PAN NO._____

Seal & Signature of Authorized Signatory_____

TERMS & CONDITIONS:

1. The terms and conditions of Job work tender dated _____are an integral part of this agreement and shall be read as part of this agreement except herein below or otherwise amended or modified.

2. The rates for Job work are as per the Annexure enclosed.

3. I/We, the Job work contractor agree to the deduction of 10% from every bill submitted by us towards security deposit which will be released at the end of the season on completion of work, satisfactorily. Completion certificate to be obtained from concerned Centre in-charge. However, no interest will be paid on the such security deposit.

4. I/We, also agree to abide by all terms & conditions mentioned in the tender dated_____ by the Cotton Corporation of India Ltd, I/We, the Job contractor also agree to abide by all Rules, Acts, Provisions including minimum Wages Act, Payment of Wages Act, Provisions relating to employing children and women, workmen compensation Act, Provident Fund Act, Bonus Act, Shops and Establishment Act, Factories Act and all other rules and acts not specified hereunto. for employing laborers to do the work of handling of bales and Misc. Items such as Tarpaulins, Lint boundaries, Grey cloth, and Jute twin, etc.,

5. I/ We, agree to submit the certified copy of the P.F. Challan to CCI every Month, establishing the payment of P.F. deposited with P.F Department. In case of non-payment / less payment of P.F., I / We will be wholly responsible for all liabilities due to P.F Department.

6. I / We, also give an undertaking that the Cotton Corporation of India Ltd., will not be responsible for non-payment of any dues directly to the laborers and we shall be held responsible for making all legal and lawful payments to be made to the laborer and the rate mentioned above covers all such payments.

7. The rate quoted by us for kapas, bales, and Misc. items such as tarpaulins, lint boundaries, Grey cloth, and jute twin, etc., handling work entrusted by the Corporation is valid for a period of twelve months from ……to…….. In case of necessity, the Corporation may extend the contract period by 3 months with the same rate and Terms and Conditions which is agreed by us.

8. I / We, agree to sign all the legal documents, contracts, and undertakings as prescribed by the Corporation in support of contracts to be entered into with us for the work, for which the quotations are submitted. All expenses/fees to be paid to the labor department/labor court for registration etc. Will be borne by me/us.

9. I / We, undertake to compensate the Corporation, in case of any delay in handling work on account of the insufficient number of laborers supplied by me to do the Job work and quality of work. In this regard the decision of Godown-in-charge, CCI is final & binding on me/ us.

10. I / We, agree that the Corporation is in no way concerned in case of any increase in labor wages or any such increase due to amendment of any Government acts, and I/We, shall not demand any proportionate increase or revision in the agreed rates till the completion of the contract period, mentioned in Annexure – I.

Seal & Signature of Authorized Signatory_____

11. In case of dispute, on any term's interpretation etc. the decision of the Branch head, CCI, shall be final and binding on both the parties.

12. The rates quoted by the party should be inclusive of all taxes excluding GST

13. All statutory deductions such as Income Tax etc. will be deducted from the bills (IT + SC+EC as applicable) as per Income Tax Act 1961.

14. I/We, the Job work contractor will ensure the proper safety of the goods/stock of the Corporation. The Job work contractor shall compensate the Corporation for any loss arising out of the willful act of the Job work contractor/labors or cause any kind of damage to the Corporation's property. Also, job work contractors will be penalized for any kind of mishandling of the Corporation's stock resulting in damage to quality/packing as determined by the Corporation.

15. I/We agree to take the worker's insurance policy with the Insurance Company by paying the premium and we shall not claim any amount on account of this from the Corporation. The corporation is in no way responsible for any accident, during the contract period and I/we, will also not claim any compensation for the same from the Corporation.

16. I / We, undertake to indemnify the Corporation that in case of any legal suit, filed against the Corporation by any workmen, the Corporation is authorized to recover the same from me/us.

17. I / We, undertake to compensate Corporation any fine / penalty if any imposed by the State Government authorities for non-compliance of provisions of labor Laws Act, factory, shops and establishment act, provident fund Act, Minimum wages Act, Workmen Compensation Act, Payment of Bonus Act, provisions relating to employing children and women, etc. I/We will be responsible for the same. Violation of any such rules will invoke penal action on the contractor as per laws.

18. In case of the loss sustained by the Corporation due to the negligence/non-supply of labor by the concerned job work contractor, the Corporation shall be liable to carry the work through another job work contractor, and loss if any suffered by the corporation shall be recovered from the bills/EMD/Security deposit of the original job work contractor.

19. Whenever the labor department or any other Govt. Agencies demand to furnish the records or documents pertaining to laborers. I/We, undertake such responsibility to produce the same to the best satisfaction.

20. ARBITRATION CLAUSE:

1. This contract is subject to the Jurisdiction of B.O: ……..at……., in case of any dispute.
2. Any dispute that arises out of this contract, will be referred to an Arbitrator (not an Employee of the Corporation) whose appointment will be made by the Branch Head,……. The dispute shall be governed by Arbitration and Conciliation Act 1996. The decision is binding on both parties.

Seal & Signature of Authorized Signatory_____

21. I / We the Job contractor undertake to submit a "Clearance Certificate" of all the dues payable to the P.F. Department at the year-end before claiming the security deposit from the Corporation If required.

22. I / We shall abide by the terms and conditions mentioned above. If any Terms & Conditions are violated by me/us, then the Corporation will have a right to cancel the contract after giving three days' notice and the Corporation will have the right to forfeit the security deposit & EMD lying with the Corporation.

23. The Corporation does not guarantee minimum work to the Contractor.

Place:
Date:

Signature of Job work contractor with seal

Witness: -

Name & Address

1.

2.

(Signature)

(Signature)

Seal & Signature of Authorized Signatory_____